

MAINTENANCE STAFF

Maintenance Management Team

Reports to: Store Manager

SUMMARY:

Under the guidance of the Maintenance Management Team this associate will be responsible for overall store cleanliness, animal care, stocking, opening duties & closing duties.

RESPONSIBILITIES AND DUTIES INCLUDE:

- Properly care for all of Animart's in house animals. Assist in care, cleaning and feeding.
- Handle inbound calls when required.
- Organize and build displays of stock when necessary.
- Understand and promote ANIMART's brand of Knowledge | Family | Convenience
- Pursue professional growth through continued education and company sponsored educational sessions
- Contribute to building a quality work environment at ANIMART by taking initiative, respecting others, and being a team player. Follow the policies and procedures in the ANIMART handbook. Use good communication by listening and sharing information to enable others to do their jobs more effectively. Use proper language and etiquette, set a good example and treat the customer with respect and appreciation.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each duty satisfactorily. Enthusiasm, initiative, reliability, creativity, leadership and teamwork, are important attributes for this individual. Professionalism, excellent organizational and communication skills, and the ability to multi-task are important to this position.

- Strong working knowledge, understanding and interest in pets.
- Excellent written and oral communication skills.
- Ability to follow directions, prioritize work and manage multiple projects.
- Positive attitude and approach, self-motivation and professionalism.

HOURS OF WORK AND COMPENSATION:

- Full-time employment and Part-time employment are currently available.
- Must be available 7 days a week, during busy customer flows.
- Overtime, weekends, weeknights as needed
- Position is based at the ANIMART Pet Store in Madison, WI.